



**Thomas Jefferson Planning District Commission**  
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**RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS  
for Consultant Services to Develop a Strategic Plan for the  
Central Virginia Regional Housing Partnership**

**WHEREAS**, pursuant to the Thomas Jefferson Planning District Commission's (TJPDC) Procedures Governing Purchases approved by the Commission September 6, 2007, any purchases greater than \$10,000 require approval from the Commission; and,

**WHEREAS**, the Central Virginia Regional Housing Partnership (CVRHP) is an advisory board of the TJPDC; and,

**WHEREAS**, the CVRHP intends to undergo a strategic planning process in FY2021; and,

**WHEREAS**, the TJPDC will seek proposals from consultants to develop a three to five-year Strategic Plan for the CVRHP at a cost greater than \$10,000; and,

**WHEREAS**, the TJPDC will apply for grant funding from Virginia Housing's FY21 Capacity Building Grant – Tier 1 Strategic Planning grant track to cover the costs of the development of said plan; and,

**WHEREAS**, the CVRHP Executive Committee and the TJPDC Commission were presented with a copy of the Request for Proposals for review; and,

**WHEREAS**, the CVRHP directed TJPDC staff to review all proposals in accordance with the TJPDC's Bylaws and approved Procedures Governing Purchases and to make a recommendation to the CVRHP Executive Committee for review; and,

**WHEREAS**, the CVRHP Executive Committee will review the staff recommendation and make a recommendation to the Interim Executive Director as to the selection; and,

**NOW, THEREFORE BE IT RESOLVED** that the Thomas Jefferson Planning District Commission hereby authorizes the Interim Executive Director to distribute the Request for Proposals for a consultant in accordance with the provisions of the Commission Bylaws and approved Procedures Governing Purchases; and,

**BE IT FURTHER RESOLVED** that the Thomas Jefferson Planning District Commission hereby authorizes the Interim Executive Director to take all other actions consistent with the Commission Bylaws and approved Procedures Governing Purchases to procure and facilitate the services of a consultant to develop the Central Virginia Regional Housing Partnership Strategic Plan.

Adopted this 6<sup>th</sup> day of May, 2021.

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Christine Jacobs, Interim Executive Director  
Thomas Jefferson Planning District Commission

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Dale Herring, Commission Chair  
Thomas Jefferson Planning District Commission

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Date

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Date